



## VOLUNTEER APPLICATION

Thank you for your interest in Broome County Habitat for Humanity. The information you provide will help us match your interests, skills and abilities with the needs of our affiliate.

### CONTACT INFORMATION:

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Apt. #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Primary ph #: \_\_\_\_\_ Secondary ph #: \_\_\_\_\_

Email Address: \_\_\_\_\_ Birth Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Emergency Contact: \_\_\_\_\_  
(Name and Phone Number)

**AGE GROUP:** Please note that Broome County Habitat for Humanity requires **construction volunteers** to be at least 18 years of age. Federal and insurance regulations limit the type of work volunteers under 18 years of age can perform. ***You may be required to show proof of age.***

Please check: \_\_\_\_ Ages 14 – 17    \_\_\_\_ Ages 18 – 55    \_\_\_\_ Age 55 and older

**AFFILIATIONS:** Check if you are volunteering as part of any of the following:

\_\_\_\_ Church/Faith-based Organization

\_\_\_\_ College/High School

\_\_\_\_ Business/Corporation

\_\_\_\_ Other \_\_\_\_\_

*If you are volunteering as part of a group, please complete the following.*

Group/School/Business Name: \_\_\_\_\_

Group Contact Name: \_\_\_\_\_ Phone # \_\_\_\_\_

**AREAS OF INTEREST:** Please check you area of interest:

\_\_\_\_ Construction Site Preference? \_\_\_\_Broome County \_\_\_\_Tioga County \_\_\_\_Both

\_\_\_\_ Office (Mailings, phones, data entry, miscellaneous duties)

\_\_\_\_ Committee Support (Check all that apply):

\_\_\_\_ Family Selection    \_\_\_\_ Faith Relations    \_\_\_\_ Community Relations / PR    \_\_\_\_ Fundraising/Events

\_\_\_\_ Other (i.e. providing refreshments for construction volunteers)

**AVAILABILITY:** *Please check the day(s) and time(s) of your availability.*

**Construction:** Current on-site construction work days are Wednesday and Saturday 8 am – 2 pm

\_\_\_\_\_ Wednesday 8 am – 2 pm

\_\_\_\_\_ Saturday 8 am – 2 pm

**Non-Construction:** May include office, committee and volunteer support and special events

\_\_\_\_\_ Monday \_\_\_ am \_\_\_ pm

\_\_\_\_\_ Tuesday \_\_\_ am \_\_\_ pm

\_\_\_\_\_ Wednesday \_\_\_ am \_\_\_ pm

\_\_\_\_\_ Thursday \_\_\_ am \_\_\_ pm

\_\_\_\_\_ Friday \_\_\_ am \_\_\_ pm

\_\_\_\_\_ Saturday and / or \_\_\_\_\_ Sunday \_\_\_ am \_\_\_ pm

Please check any seasons for which you are **NOT** available:

\_\_\_\_\_ Spring

\_\_\_\_\_ Summer

\_\_\_\_\_ Fall

\_\_\_\_\_ Winter

Please check your intended commitment:

\_\_\_\_\_ Regular basis (i.e. weekly, monthly, etc.)

\_\_\_\_\_ As required by project/task

\_\_\_\_\_ One-time/On-call

## **KNOWLEDGE, SKILLS, ABILITIES AND INTERESTS ASSESSMENT**

**For office, committee, volunteer support and special events volunteers, please check each skill you have experience with or with which you would be comfortable performing:**

\_\_\_ Computer programs (word processing, spreadsheet, publishing software, etc.)

Which programs? \_\_\_\_\_

\_\_\_ Making and taking phone calls and messages

\_\_\_ Making phone calls for fundraising, donation solicitations, etc.

\_\_\_ Running errands, shopping, deliveries, etc.

**For construction volunteers:** Please check and rate any of the following knowledge, skill or ability you possess:

- 1 = skilled
- 2= semi-skilled
- 3= willing to learn
- 4=willing to lead
- 5=willing to teach

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Excavating    | <input type="checkbox"/> Tile Installation          | <input type="checkbox"/> Foundation        |
| <input type="checkbox"/> Laying Carpet | <input type="checkbox"/> Concrete/Masonry           | <input type="checkbox"/> Trim (Interior)   |
| <input type="checkbox"/> Framing       | <input type="checkbox"/> Driveway/Blacktop          | <input type="checkbox"/> Roofing           |
| <input type="checkbox"/> Landscaping   | <input type="checkbox"/> Vinyl Siding/Exterior Trim | <input type="checkbox"/> Electrical Wiring |
| <input type="checkbox"/> Insulation    | <input type="checkbox"/> Plumbing                   | <input type="checkbox"/> Drywall           |
| <input type="checkbox"/> Heating       | <input type="checkbox"/> Painting                   | <input type="checkbox"/> General Laborer   |

Do you have any other knowledge, skills, abilities, licenses or certifications that you feel would further the mission, goals and activities of BCHFH? If so, please indicate,

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**Comments:** *please include anything that you feel may be helpful in placing you in an appropriate volunteer position, including any health and fitness related considerations for your comfort and safety.*

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I prefer to be contacted via

- E-mail
- Telephone

How did you hear about Broome County Habitat for Humanity?

- Church Group     Media (TV, Radio, Newspaper)     Direct Mailing     School     Other

***I understand that volunteer needs are based on the construction schedule, scheduled and unexpected special events/projects and normal business activities. I also understand that acceptance as a BCHFH volunteer does not guarantee any set number of volunteer hours in any given period of time.***

\_\_\_\_\_  
Volunteer Applicant Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date of application

\_\_\_\_\_  
Print Name



**RELEASE and WAIVER OF LIABILITY**

I \_\_\_\_\_ (print name) desire to work as a volunteer for Broome County Habitat for Humanity (BCHFH) and engage in the activities related to being a volunteer.

I understand that the activities may include constructing and rehabilitating residential buildings, working in the Habitat offices and/or in the storage units/warehouses.

I understand that many of the activities performed by volunteers of BCHFH may involve a risk of injury and/or property loss or damage, including the inherent risks associated with any on-site construction activities.

I acknowledge that I am voluntarily participating in construction activities with knowledge of potential dangers and I agree to assume the risks of injury or death.

I understand that BCHFH insurance policies provide that volunteers exhaust their own health and disability insurance policies prior to making a claim against BCHFH.

I grant and convey to BCHFH all right, title and interest in any and all photographic images and video or audio recordings made by Broome County Habitat for Humanity during my volunteer activities with BCHFH including, but not limited to, any royalties, proceeds or other benefits derived from such photographs or recordings.

I have read the above and understand its content.

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature Date

**Construction Applicants:**

\_\_\_\_\_ (Please initial) I have completed the required safety courses on-line, watched the safety video(s) and have reviewed the safety handouts provided to me.

**Please return the completed form(s) to:**  
Broome County Habitat for Humanity  
103 Adams Avenue Endicott NY 13760